



## Curriculum Committee and Technical Review Agenda and Minutes

CURRICULUM TECHNICAL REVIEW MEETING				
DATE: September 17, 2018		TIME: 1:00PM – 4:00PM		LOCATION: LA 208
<input checked="" type="checkbox"/> Terri Long (Chair)	<input checked="" type="checkbox"/> Leticia Hector (Co-Chair)	<input type="checkbox"/> Stephanie Briggs	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Virginia Evans-Perry
<input type="checkbox"/> Albert Maniaol	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Kay Dee Yarbrough		
GUESTS:				

CURRICULUM COMMITTEE MEETING				
DATE: September 24, 2018		TIME: 2:00PM – 4:00PM		LOCATION: NH 222
<input type="checkbox"/> Terri Long (Chair)	<input checked="" type="checkbox"/> Leticia Hector (Co-Chair)	<input checked="" type="checkbox"/> Anthony Ababat	<input checked="" type="checkbox"/> Kathryn Adams	<input checked="" type="checkbox"/> Vicente Alvarez
<input type="checkbox"/> Michael Assumma	<input type="checkbox"/> Yecica Bernardo	<input checked="" type="checkbox"/> Stephanie Briggs	<input type="checkbox"/> Patrick Buckley	<input checked="" type="checkbox"/> Davena Burns-Peters
<input type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Glenn Drewes	<input checked="" type="checkbox"/> Virginia Evans-Perry	<input checked="" type="checkbox"/> Magdalena Jacobo	<input checked="" type="checkbox"/> Sheri Lillard
<input type="checkbox"/> Craig Luke	<input checked="" type="checkbox"/> Albert Maniaol	<input type="checkbox"/> Yolanda Simental	<input type="checkbox"/> Daniele Smith	<input checked="" type="checkbox"/> Nori Sogomonian
<input type="checkbox"/> Maria Valdez	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Margaret Worsley	<input checked="" type="checkbox"/> Kay Dee Yarbrough	Student:
GUESTS:	Yancie Carter	Melinda Fogle-Oliver	Patty Quach	Sana Massad

*The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.  
 Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distributed Education.*

DISCUSSION ITEMS:	
<b>Workshops</b>	Leticia Hector reminded the Committee of the upcoming Curriculum Workshops. These workshops are being held to assist faculty with their proposals prior to the October 1 <sup>st</sup> deadline. Committee members were encouraged to attend and to spread the word to their divisions. <b>Workshop Dates: September 25<sup>th</sup>: 12:00 – 1:00, 26<sup>th</sup>: 11:00 – 12:00, and 27<sup>th</sup>: 12:00 – 2:00</b>
<b>AB-705</b>	The AB-705 meeting held by the ASCCC on campus on September 20 <sup>th</sup> provided further clarification on the upcoming changes needed for curriculum. If departments prefer to have requisites of lower level English or Math courses will start the clock for students. Faculty in these departments need to evaluate whether these lower level requisites are needed for a student to successfully pass a course with a 70% or higher. Departments need to have a dialogue with English and Math to see what works best for the students. Leticia will invite both departments to the next Curriculum Committee meeting.
<b>Team Roles</b>	Leticia reviewed the team roles of each member of the committee. At the last meeting, Committee members signed up for various teams in items they will review on a proposal.



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### DISCUSSION ITEMS:

<b>AP/BP Review</b>	<p>The Committee was asked to review the AP/BPs by the Academic Senate. AP 4060 is the Delineation of Functions and Agreements. This a brand new policy. The corresponding BP was approved in Spring and has been waiting for this AP to arrive before being finalized. There was some discussion on the Adult Education portion of this policy and the Committee decided Emma Diaz, AEBG Director, should review prior to finalization. BP4100 is Graduation Requirements for Degrees and Certificates. Updates to this policy are slight. Janice recommended including transfer degrees in the language. Leticia will forward the Committee's comments to the Academic Senate.</p>
<b>Work Experience</b>	<p>The Work Experience proposals being reviewed by the Committee follow the District's Cooperative Work Experience Plan. This plan was submitted to the State Chancellor's Office in 2000. According to the plan we need to have an employer that will host our students and will come up with objectives an employer assigned supervisor and a faculty instructor. At the September 10<sup>th</sup> Curriculum Committee meeting, there was much discussion about the SLOs. Dr. Terri Long provided some samples for the Committee to choose from. The Curriculum Committee recommended the following SLOs for Work Experience Courses (098s):</p> <p>These SLOs were then forwarded to Faculty Chairs, Instructional Deans, and the Committee on September 19<sup>th</sup>. The courses below received approval from the Faculty Chairs, with exception to BUSAD, which requested to use a different set of SLOs. Courses highlighted in <b>RED</b> were added after the agenda was sent out.</p>

### MODIFY COURSE:

Course ID:	Originator:	C-ID	DE:	Requisite or Advisory:	Notes:	Board Date:	Result:
AERO 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
<b>ART 098</b>	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
<b>AUTO 098</b>	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
BUSAD 098	N/A	N/A	No	None	Department chair requested to have a different set of SLOs.	11/8/18	Approved
CIT 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
CS 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
<b>CULART 098</b>	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
<b>DIESEL 098</b>	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
ELECTR 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
FN 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
HVAC/R 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
<b>INSPEC 098</b>	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
KIN 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
<b>LIB 098</b>	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved



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### MODIFY COURSE:

Course ID:	Originator:	C-ID	DE:	Requisite or Advisory:	Notes:	Board Date:	Result:
THART 135	Melinda Oliver-Fogle	N/A	No	P: THART 120	No comments by the Committee.	11/8/18	Approved
WELD 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
WKEXP 098	N/A	N/A	No	None	No comments by the Committee.	11/8/18	Approved
WST 098	N/A	N/A	No	P: WST 061, 071, 081, 091	No comments by the Committee.	11/8/18	Approved

### CERTIFICATE AND DEGREE DELETIONS:

Program:	Program Type:	Originator:	Notes:	Board Date:	Result:
Biotechnology	Certificate	Tatiana Vasquez	Certificate has never been offered.	11/8/18	Approved
Biotechnology	AS Degree	Tatiana Vasquez	Degree has never been offered.	11/8/18	Approved

### VOTING (Curriculum Committee ONLY)

Proposal:	Proposal Type:	Voting:	Result:
THART 135	Course Modification	1 <sup>st</sup> : Maggie Worsley 2 <sup>nd</sup> : Glenn Drewes	Approved
Biotechnology	Certificate Deletion	1 <sup>st</sup> Glenn Drewes 2 <sup>nd</sup> Ginny Evans-Perry	Approved
Biotechnology	AS Degree Deletion	1 <sup>st</sup> Glenn Drewes 2 <sup>nd</sup> Ginny Evans-Perry	Approved
Work Experience Consent Agenda <ul style="list-style-type: none"> <li>AERO 098</li> <li>ART 098</li> <li>AUTO 098</li> <li>BUSAD 098</li> <li>CIT 098</li> <li>CS 098</li> <li>CULART 098</li> <li>DIESEL 098</li> </ul>	Course Modification	1 <sup>st</sup> Sherri Lillard 2 <sup>nd</sup> Daniele Smith	Approved



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VOTING (Curriculum Committee ONLY)			
Proposal:	Proposal Type:	Voting:	Result:
<ul style="list-style-type: none"><li>• ELECTR 098</li><li>• FN 098</li><li>• HVAC/R 098</li><li>• INSPEC 098</li><li>• KIN 098</li><li>• LIB 098</li><li>• THART 135</li><li>• WELD 098</li><li>• WKEXP 098</li><li>• WST 098</li></ul>			